



OUR COMMITMENT TO COMPLIANCE

All BCHS Affiliates strive to earn the trust of our patients and the respect of our community. We have instituted a Compliance Program and adhere to our Code of Conduct.

- **Who is responsible?** Affected individuals (which include): employees, managers, contractors, agents, subcontractors, independent contractors, the chief executive & other senior administrators, governing body and corporate officers
- **What are the rules that must be followed?** We expect everyone to conduct themselves pursuant to the highest ethical, business, and legal standards. The standards set forth in the Code of Conduct provide an overview of the laws and rules you are expected to follow. A copy of the Code of Conduct is provided to all employees upon hire and is available on our intranet site. If you suspect that someone is doing anything that is illegal or unethical, you must report it.
- **Examples of what needs to be reported:**
 - Questionable billing, coding or medical record documentation
 - Failure to keep patient information confidential; unauthorized access to medical records; or impermissible disclosure of patient information
 - Any activity or business practice that could possibly be interpreted as unethical or illegal
 - Quality of care issues
 - Giving or accepting something of value in exchange for patient referrals
 - Conflicts of Interest

HOW TO REPORT COMPLIANCE VIOLATIONS

- **CALL OUR COMPLIANCE/PRIVACY HOTLINE AT (718) 466-7250**
- **REPORT DIRECTLY:**
 - COMPLIANCE OFFICER: (718) 579-2609
 - EXECUTIVE DIRECTOR, BRONXCARE DR. MARTIN LUTHER KING HEALTH CENTER:
(718) 466-6072
 - EXECUTIVE DIRECTOR, BRONXCARE SPECIAL CARE CENTER: (718) 579-7001
- **E-MAIL:** COMPLIANCE@BRONXCARE.ORG
- **BY MAIL:** COMPLIANCE OFFICE
1650 SELWYN AVENUE, MILSTEIN BUILDING
BRONX, NY 10457

- We will investigate and respond to **all** reported compliance issues.
- You may raise the issue **anonymously** if you wish.
- Be assured that **retaliation** against anyone who reports in good faith is **prohibited**.